Any questions regarding preparation for Design Review should be directed to the allocated ODASA Design Advisor.

**What presentation materials are required and by when?**

Please deliver the following materials to ODASA – Level 1, 28 Leigh Street Adelaide by midday on the day before Design Review:
- A1 presentation panels, up to 12 sheets (one copy)
- A3 set of presentation drawings (one copy unbound)
- Digital copy of presentation drawings (PDF format, provided on USB)
- Physical model, if applicable

**What information should be included in presentation material?**

We suggest the following information and drawings:
- Site plans and context analysis
- Design iterations
- Form and massing
- Plans
- Sections/site sections
- Elevations (in context)
- Shadow diagrams
- Method of construction and materiality
- Visualisations
- Landscape and the public realm
- Sustainability
- Typical apartment layouts where relevant

**Who attends Design Review?**

- Proponent team (proponent, developer, architect, planning consultant, other consultants for the design team – maximum of six representatives)
- South Australian Government Architect/ Associate Government Architect or nominated independent Chair
- Panel Members (two-four members)
- DPTI Planning Officer
- ODASA Design Advisor
- Other ODASA and DPTI staff
- Council planning representative(s)
- State Heritage representative(s)
- Approved observers
What are the key discussion points at Design Review?

- Context
- Built form (height/massing)
- Site organisation/ground plane layout
- Internal layout/user amenity
- Architectural expression
- Public realm
- Access and inclusion/universal access
- Sustainability

What is a recommendations letter?

- A confidential document addressed to the nominated proponent representative, expressing the Chair’s views
- Recommendations letters are issued within ten (10) working days of the Design Review session

What types of meetings/reviews/workshops are available?

- Pre-lodgement Panel (PLP) meeting – organised by DPTI Planning Officer
- Technical meeting – organised by DPTI Planning Officer
- Design Review – organised by ODASA Design Advisor
- Desktop Review – organised by ODASA Design Advisor
- Design Workshop – organised by ODASA Design Advisor
- Presentation to the Chair – organised by ODASA Design Advisor